



Reference no

Item 14

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Wilton Community Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity No 278026 Community Centre		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South West Wiltshire
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To install a renewable energy system at Wilton Community Centre by using solar photo voltaic (pv) panels on the roof.
Where will your project take place?	Wilton Community Centre, West Street, Wilton. SP2 0DG
When will your project take place?	Late July / August 2010
How many people will benefit from your project?	25,000 visitor each year
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The Wilton Town Plan is imminent but has not yet been published

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

No priorities of this kind have been set up yet by the Area Board but Government directives fully support any initiatives to reduce the national energy output. The Trustees feel this is an important and ground breaking installation which will set the standards for other public buildings in the County.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Wilton Community Centre is in the process of a complete refurbishment and the last project, is the roof which needs renewing before the winter sets in. For the past two years, the Trustees have been researching ways to make the Centre more energy efficient and firmly believe that renewable energy is the only way forward. It is an obvious advantage to install solar photovoltaic (pv) panels when the roof is being re-built with the scaffolding in place. We currently have over 25 users groups with an estimated 25,000 visitors per year from Wilton and the surrounding neighbourhood. Everyone who visits the Centre will benefit from a safe warm building. The completion of this project will mean the Trustees will have left a lasting legacy for the next generation.

Any other information about your project.

The Trustees have received seven quotations and advice from six Government accredited Companies who have all had site visits to Wilton Community Centre. The decision has been made to install Photo Voltaic (pv) Panels which converts solar power to electricity. This electricity generated, not only helps replace that which the Centre uses, but also produces a surplus amount which can be sold back to the National Grid making an guaranteed income for the Centre for the next 25 years. The installation will consist of 28 Sharp panels producing 6.6kWh per year.

3 - Management

How many people are involved in the management of your group/organisation? 16

Of these, how many are:

Over 50 years	Male <input type="text" value="7"/>	Female <input type="text" value="6"/>
25 – 50 years	Male <input type="text"/>	Female <input type="text" value="2"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text" value="1"/>
Black and Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off funding requesting for a single project

If you were not awarded the full amount requested, what would be the impact on your project?

We would be able to fund it at a stretch but this would jeopardise any future projects and our reserves. It may appear that we have good reserves but we are already committed to £30K for the roof itself and a further £35K to rebuild the Centre toilets. Without the grant we may have to postpone the refurbishment of the toilets. Our building is old and we also own the surrounding car park and walls, so we need to have some healthy reserves in case of unexpected disasters.

How will you know whether your project has made a difference in the community?

This type of installation requires a public display monitor which records how much electricity is generated, used and saved. Everyone who visits the Centre should have a great sense of achievement being part of it. We hope we will be setting an example, by saving energy and the planet, that others will want to follow.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

EDF Green Energy Grant Fund

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: March

Year: 2010

A - Total income:

£37,767.17

B - Minus total expenditure:

£85,796.21

Surplus/deficit for year: (A minus B)

£-48,029.04

Free reserves held:

£156,844.70

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Supply and Installation of 28	£	Own fundraising/reserves	C	£15,645
PV Panels inc connection to	£			£
National Grid and commissioning	£20,070	Parish/town council		£
	£			£
Planning Permission	£199	Trusts/foundations		£
	£			£
Project Managers Drawings and time on this project	£376	In kind		£
	£	Other	P	£5,000
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£20,645	Total Project Income		£15,645

Total project income B	£15,645
Total project expenditure A	£20,645
Project shortfall A – B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB plc
Please give the title name of the organisations' bank account e.g. current	Current Account

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Centre is host to many diverse groups and is available for hire to any organisation or individuals

b) How does your project work to promote inclusion, participation and good community relations?

By being a warm, safe welcoming centre for all people, all ages and all abilities. With this grant the Centre will be able to keep down our hire fees which will appeal to everyone.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date)01/04/2010or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 19/05/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team